

TOWN OF HALIFAX, VERMONT

NOTICE OF APPEAL

(For Appeal, Stay of Enforcement, Request for Variance)

For Zoning Board of Adjustment Use Only	Date Filed _____
Application # _____ Parcel ID _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____
Fee Paid _____	

INSTRUCTIONS

- Any interested person may appeal any decision of the Zoning Administrator by filing an appeal within 15 days of a decision with the secretary of the Zoning Board of Adjustment.
- A public hearing will be held within 60 days of a notice of appeal filing. Persons appealing will be notified at least 15 days prior to the hearing date. They may appear and be heard or be represented by an agent or attorney.
- A written decision will be rendered within 45 days after the public hearing. The same timeline applies to a request for variance.
- A request for a stay of enforcement, *stating under oath* that irredeemable damages will otherwise result, will be granted or denied within 15 days of a notice of appeal filing. If granted, the Zoning Board may impose terms and conditions and require an appropriate bond.

Name of Applicant _____

Mailing Address _____

Daytime phone _____ Evening phone _____

Email _____

Property Location _____

TYPE OF APPEAL

Appeal of Decision Request for Variance Stay of Enforcement

REASON FOR APPEAL (Briefly describe *situation under appeal* and refer to *Halifax zoning regulations*.)

Variances require:

- Unnecessary hardship caused by physical conditions, not zoning provisions
- Physical impossibility of strictly conforming to zoning regulations
- Hardship not created by party appealing
- Variance will not alter character of the zoning district
- Least deviation from regulations

SPECIFIC RELIEF REQUESTED, AND REASONS

State what relief you are requesting and why such relief is proper.

Signature of Applicant _____ Date _____

Submit this form, any attachments, and fees, to:

Secretary, Zoning Board of Adjustment
Town of Halifax
PO Box 127
West Halifax, VT 05358

The fee for all appeal types is \$150. Make checks payable to: Town of Halifax, Vermont.